



Board Meeting Minutes April 27, 2017

In Attendance: Andy Phucas, Sandra Gustavson, Sandra Webb, Elaine Schwartz, Rod Baker, Elbie Ancona, Tom Balog, Dana Champagne, and remotely Lynn Torak.

Guest: Lisa Patterson (from T.A.B.L.E. Ministries)

Meeting came to order at 7:04PM

I. Opening Prayer/Devotion (Sandra Webb.)

II. Reading of Mission Statement (Andy Phucas)

Andy read the Mission Statement:

The mission of the Co-Op is to glorify God and to demonstrate God's love. The Co-Op is an intentionally Christian organization seeking to honor the Lordship of Jesus Christ in word and deed by following His example in sharing and caring for neighbors in need. The Co-Op seeks to preserve clients' dignity while encouraging self-responsibility and spiritual growth.

III. Guest from T.A.B.L.E. (There's a Better Life for Everyone) Ministries-

Lisa Patterson from T.A.B.L.E. came to introduce herself and her Ministry to the Board.

T.A.B.L.E. Ministries is a faith based 501(c)(3) organization connecting the homeless/situationally poor to solutions for their needs. Lisa's mandate is "Glory to God, Dignity and Respect to His People". Lisa described her ministry as a "connector" and shared her idea of having a table at the Co-Op to further assist our clients, and then, giving both ministries the ability to track our clients further.

Tom will write a proposal for T.A.B.L.E.

Miss Patterson left the meeting at 7:45.

IV. Approval of Minutes (Andy Phucas):

Board meeting, January 26, 2017

Board meeting, March 8, 2017

The Minutes were approved.

V. Standard Reports

A. Director's Report (Tom Balog) - EXHIBIT 1-Attached

Tom reviewed the Director's Report, this being his first full quarter Tom defined the needs of the Co-Op and researched the other organizations in the community. Tom plans to visit churches and re-excite the base about the Co-Op in the next quarter.

B. Treasurer's Report (Sandra Gustavson.) – EXHIBIT 2-Attached

Sandra reviewed the Treasurer's Report:

Contributions down 24% compared with first quarter 2016

Expenses: Increase in Shelter expense, Utilities are down. Operating Expenses were down. Overall the expenses are about the same.

Income: Compared to first quarter 2016 Income is down 17.6%, Food Bank Credits are up.

C. Church Advisory Council – there was nothing to report, the CAC will be further discussed in Discussion Topics.

VI. Discussion Topics

- A. Relocation (Tom Balog & Andy Phucas) – EXHIBIT 3- Attached

Appraisal was discussed, the Board determined to move forward the Board needs more information. Andy and Tom will meet with Chuck Warbington to discuss property opportunity further.

Dana Champagne left the meeting at 9:00PM

- B. Church Advisory Council (Tom Balog & Andy Phucas)-

We must secure a dedicated contact at the churches. We need a staff person and the direct contact to get the word out on behalf of the Co-Op. Utilizing social media to get the word out on-line as we build a solid list of contacts to move forward. The Board will review the progress of CAC next quarter.

- C. Other:

1. Board E-mail action, February 9, 2017

The Board through email correspondence on February 9th with 5 affirmative responses from all 5 directors who are not on the Compensation & Staffing Committee regarding that committee's recommendation approved the following:

In fulfillment of recruiting promises made to Tom Balog at the time of his employment offer to be Executive Director of the Lawrenceville Cooperative Ministry, the Board of Directors hereby approves a starting balance of 60 Paid Time Off (PTO) hours for Tom when he begins participation in the Co-Op's PTO plan on April 1, 2017.

2. Tom spoke on how well Dana is doing in her new position.

3. Tom will visit the churches in the area that have "Food Pantry" signs outside to see what their function is.

4. Tom asked to purchase more T-Shirts, the Board gave Tom authority to order them when needed.

5. Tom reported the Co-Op received \$2000 from Walmart.

VII. 2017 Meetings (Andy Phucas):

July 27 – Board Meeting (Opening: Mary; Closing: Sandra G.)

The Board changed the October Meeting from the planned date of the 26th to the 19th.

October 19 – Board Meeting (Opening: Rod; Closing: Elbie)

VIII. Closing Prayer (Lynn)

Meeting Adjourned at 9:30PM

Respectfully submitted,
Elbie Ancona
Board Secretary