



Board Meeting Minutes  
May 7, 2015

- I. Meeting was called to order at 7:01PM, opening prayer by Andy Phucas.
- II. Reading of the Mission Statement (Andy Phucas):

*The mission of the Co-Op is to glorify God and to demonstrate God's love to those in crisis. The Co-Op is an intentionally Christian organization seeking to honor the Lordship of Jesus Christ in word and deed by following His example in sharing and caring for brothers and sisters in need. The Co-Op seeks to preserve clients' dignity while encouraging self-responsibility and spiritual growth.*

Andy also had the mission statement small hard stock cards printed and gave them out.
- III. Approval of Minutes of the November 6, 2014 Board Meeting (Andy Phucas)

A correction to the Annual Report of Churches Statement: Fairview Presbyterian pantry amount 5575 items not 4471.  
Motion to Approve: Lynn Torak; 2nd by Rod Baker.  
Minutes were approved by a show of hands.
- IV. Treasurer's Report (attached), (Sandra Gustavson)

Sandra summarized the Treasurer's Report, explaining the Interim Financials do not include pantry items, (see attached)  
1<sup>st</sup> quarter 2015 income is down approximately \$27,000 compared to 2014 1<sup>st</sup> quarter.  
Expenses are the same.  
Client assistance was down 11%.  
Pantry donations are up therefore the need to purchase is less.  
Sandra also reviewed the Financial Statements and Independent Accountants' Review Report by Marshall Jones, (See attached), and found nothing wrong.  
Motion to approve Treasurers' Report: Elaine Schwartz, 2<sup>nd</sup> by Sandra Webb  
Moved to accept CPA Review-Accepted.
- V. Director's Report, (Linda Freund): Linda gave her 1st Quarter Director's Report. (See attached).

Report was accepted by a show of hands.
- VI. Old Business:
  - A. Discernment Committee Recommendations & Resolution (Sandra G.)

Sandra gave the final Discernment Committee Report. Discussion centered around the:  
#1- Proposed Resolution to Implement the Recommendations of the Discernment Committee of the Lawrenceville Cooperative Ministry, Inc.

Dated May 7, 2015, (See attached).

#2- Remember the plumb line.

#3 the Mission Statement.

#4 Conversation regarding the Church Advisory Board.

Sandra Gustavson moved to approve the entire resolution

Motion: Dave Fortune 2<sup>nd</sup> by Lynn Torak

Approved by all.

- B. 2015 Peachtree Symphonic Winds Concert Report (Elaine)  
Elaine Schwartz spoke to the success of this year's fundraising concert. It was a great and beautiful event. \$1541 dollars and 902 pantry items were collected for the Co-Op.
  - C. Report from First Baptist Clothing Mission – (Joan Beard)  
The Mission went from giving out 4 bags of clothes per family to 3.  
Needs: children shoes, underwear, socks, towel, sheets, washcloths, books for children, Christian inspirational books.  
Dollar donations are accepted and appreciated.
  - D. Warming Stations Update (Linda)  
Fire Department is aware of the Homeless situation; Linda will speak further to Gwinnett County Fire Department.  
The county needs to address this issue
- VII. New Business:
- A. Proposed Revision to Record Retention Policy (Linda)  
Linda made a motion to change the policy from: 10 year retention of client files to 7 year retention of client files effective immediately.  
2<sup>nd</sup> : Mary Brooks Approved.
  - B. Children's Summer Lunch (Linda) -Lawrenceville First Methodist to host the program as it did last year. Needs: Food, Fruits, etc., Drivers and Money!
  - C. Hammerin' Hubbard Bike Race June 27(Andy)  
Andy gave out the flyer for this year's fundraiser – also on Co-Op website  
Needs: Help, Riders, Donations
  - D. Andy Phucas spoke on the need to increase the food donations and for the flocks to give generously. In addition, he spoke on the importance of Food Drives – Financial-Volunteers-Food!
  - E. Rod Baker presented Linda with a check from the Crop Walk held at First Christian Church of Lawrenceville last fall, giving the Co-Op 25% of the profits.
- VIII. Closing Prayer  
Andy read Isaiah 43 18:19  
Linda closed the meeting in prayer  
Meeting adjourned at 8:33

Respectfully submitted,  
Elbie Ancona